



Job Title: Certified Peer Recovery Specialist

Salary: \$19.00/hour

Classification: Hourly, full-time, non-exempt 40 hours/week (1.0FTE)

Hours: Monday Through Friday 8:00am to 4:00pm

Reports to: Team Lead

Certified Peer Recovery Specialist

Job Description

1.0FTE

Job Overview

The RAD Certified Peer Recovery Specialist (CPRS) delivers peer-based services to individuals seeking or experiencing recovery from substance use issues, who may have justice involvement, experience domestic violence, and/or experience homelessness or at risk of homelessness in public, community living or other community living settings, emergency shelter, or treatment settings. The CPRS will have sound knowledge of community resources and the recovery community, and is expected to be collaborative, inspiring, open-minded, and authentic. This role involves providing peer recovery support, recovery coaching, and resource navigation to support individuals in the community to overcome challenges and achieve their recovery goals.

Roles and Responsibilities

- Provide judgment free one-on-one peer recovery support (in person, virtual, telephone) to individuals in recovery, fostering a trusting relationship to encourage open communication.
- Maintain caseload of active participants.
- Assist participants in developing personalized recovery plans that align with their goals and needs.
- Facilitate group sessions focused on building recovery capital.
- Maintain accurate documentation of participant interactions and progress in accordance with organizational policies and state and federal requirements.
- Advocate for participants and connect them with appropriate resources.
- Participate in ongoing training and professional development to enhance skills and knowledge relevant to the role.
- Work with other RAD staff to host community outreach and recovery events.
- Contribute to a positive and inclusive work environment.
- Maintain confidentiality of all participant information.
- Understand and support multiple pathways of recovery and be willing to embrace a person-centered approach that recognizes an individual's preferences and autonomy.

Competencies:

- Strong communication skills, both verbal and written, and the ability to engage effectively with diverse populations.
- Able to maintain appropriate boundaries in a variety of settings and situations.
- Ability to work independently as well as part of a team in a fast-paced environment.
- Knowledge of local resources related to mental health, substance use treatment, and social

services.

- Compassionate, empathetic approach with a commitment to supporting others in their recovery journey.
- Flexibility to adapt to changing situations and participant needs.
- Proficient in the use of Microsoft Office Programs, email, and virtual meetings.
- Broad knowledge of and experience with Peer Recovery Support Services.

Minimum Qualifications:

- Certified Peer Recovery Specialist.
- Minimum GED education level.
- Minimum of 2 years continuous recovery.
- Broad knowledge of and experience with Peer Recovery Support Services.
- Valid Minnesota driver's license and access to a vehicle.

Benefits

- Employer based health insurance (medical, vision, and dental).
- 401k with RAD contributing 3% regardless of personal contribution.
- Paid trainings as required for CEUs.
- 14 days paid Holidays
- Accrued paid sick and vacation time
- 3 paid Personal Days Off each year

We strongly encourage candidates of all different backgrounds and identities to apply. Recovery Alliance Duluth is an Equal Employment Opportunity/Affirmative Action employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law.